

# SCD Entry into the Graduate Certificate of Pastoral Supervision



Australian College of Ministries | PO Box 3694, Rhodes NSW 2138 | Ph 1800 672 692 | [info@acom.edu.au](mailto:info@acom.edu.au) | [www.acom.edu.au](http://www.acom.edu.au)

---

## ***An applicant for admission to the Graduate Certificate in Pastoral Supervision shall:***

- hold a three year Bachelor (AQF 7) award in the field of philosophy and religious studies (Australian Standard Classification of Education field 0917 – Philosophy and Religious Studies) from an accredited Australian tertiary institution; or
- hold a three year Bachelor (AQF 7) award in the field of social work, social science, counselling or psychology; or
- hold, from a university or other tertiary institution, qualifications approved by the Student Support and Administration Committee as equivalent to such an award; and
- have at least 5 years professional experience within a helping profession
- provide a recommendation from their employer, professional association, or ordaining body.

Notwithstanding the provisions of this regulation the Student Support and Administration Committee may require an applicant to demonstrate fitness for admission as a candidate for this degree by carrying out such work and/or sitting for such examinations as the Student Support and Administration Committee may determine.

In exceptional cases an applicant may be admitted as a candidate for a Graduate Certificate in Pastoral Supervision if the applicant submits evidence of other academic and professional attainments to the Student Support and Administration Committee.

No candidate for the Graduate Certificate in Pastoral Supervision may be concurrently enrolled in any other undergraduate or postgraduate course within the Sydney College of Divinity or any other tertiary institution, unless approval has been granted by the Sydney College of Divinity Academic Board.

Applicants whose entry qualifications were obtained in an institution where English is not the language of instruction normally require a minimum IELTS (or equivalent) score of 7.0 in all bands of the test and may be required to attend such English language courses as prescribed by the Sydney College of Divinity.

## ***The Graduate Certificate in Pastoral Supervision requires the completion of four compulsory\* units (36 credit points):***

- C8507 Fundamental Principles of Pastoral Supervision
- C8548 Well-being and Resilience for People Helpers
- P8502 Foundations of Ethical Professional Practice
- P8504 Theological Principles of Pastoral Supervision

Please read the above SCD policy and should you meet the criteria request for a Graduate Certificate in Pastoral Supervision entry checklist. Submit the relevant admission documents for entry to the ACOM Registrar.

**Ben Lee**  
Registrar  
Australian College of Ministries  
[registrar@acom.edu.au](mailto:registrar@acom.edu.au)

# GCPs Application Checklist

(Please return this form to the National Office)

Date: \_\_\_\_\_ State: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

SCD Award: Graduate Certificate of Pastoral Supervision



Australian College of Ministries | PO Box 3694, Rhodes NSW 2138 | Ph 1800 672 692 | info@acom.edu.au | www.acom.edu.au

## CERTIFYING DOCUMENTS

First, make a photocopy of your Identification or Document.

Take both the original document and photocopy of the original to be certified by a Justice of the Peace, Police Officer, Notary Public, Lawyer, Accountant, Bank Manager, Minister of Religion or Pharmacist.

**The original document must be sighted by the person authorised to certify documents.**

The authorised person will then sign and certify the photo copy of the ID with the wording to the effect: 'I have sighted the original and certify this is a true and correct copy' including signature and date signed.

Please refer to the [Australian Government's 100 Points of Identification Guidelines](#).

## APPLICATION DOCUMENTS

(Please initial or write NA if non-applicable)

<b>Completed SCD Student Application Form</b> Applications will be deemed incomplete if required questions are not answered.	<b>Required</b> <a href="#">Application Form</a>	
<b>Primary Identification Documents</b> Birth Certificate / Passport / Citizenship Certificate.	<b>70 points of ID Required</b> <a href="#">Identification Points Guideline</a>	
<b>Secondary Identification Documents</b> Australian Driver's License / ID card. See link for more document points.	<b>30 Points of ID Required</b> <a href="#">Identification Points Guideline</a>	
<b>Academic Transcripts</b> Must be a certified accredited three year AQF 7 (Bachelor) award in the field of philosophy and religious studies, social work, social science, counselling or psychology.		
<b>Current Resume</b> Professional entry applicants must provide information of relevant experience.	<b>Required</b>	
<b>Recommendation Letter</b> To be completed by the employer, professional association, or ordaining body.	<b>Required</b>	
<b>Fee-HELP Application</b> You will receive an eCAF online link from the government once you have completed the entry requirements.	<b>Please Initial if Required</b>	

## Notes

## DECLARATION

- I declare that I have submitted all the documents I have initialed next to.
- I understand that if I have not submitted the required documents my application is incomplete.
- I understand that if I have not submitted the required documents there will be a delay in processing my application.

Applicant's Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Transformation Awaits ...*